



Title I

Parent and Family Engagement Policy

School Hawthorne Academy High School (HS/MGLA)

I. Parent and Family Engagement Policy

A. School Leadership Team

Sharon Bracey, Principal
Vincent Armstrong, Assistant Principal
Nicole Kincade, Math Facilitator
Juanetz Morris, Administrative Secretary
Gwendolyn Quadri, Teacher
Dallas Solomon, Teacher
Breann Vnder Ploeg, Teacher
Ira Witherspoon, Teacher
Genie Wilson, IAF

B. Briefly describe the process your school used to:

1. Selected participants to develop the policy - SLT
2. Identified documents to the components of the policy should reflect include i.e. Parental Involvement Section 1116 of The Every Student Succeeds Act; length of document 1-2 pages
3. Review Policy for clarity
4. Distribute to parents/ download document google drive

II. Annual Information Meeting

- #### **A. Annual Title I Information Meeting will be held during the Curriculum Night Presentation. Interpreter will be present for MLL population.**

III. Flexible meeting times

- #### **A. Open sessions will be available to all parents during the day. (Before school, during lunch and after school (sessions provided by administration, and certified support services department)**

IV. Title I Part A Planning

- #### **A. Parents will be given an open invitation to be active participants in the SLT, PTSA organizations. Also, parents are encouraged to share suggestions with administration, staff - open door policy. Various meetings during the year will also afford parents the opportunity to be involved in an organized, ongoing and timely (AP Meetings, Open Houses, Staff Celebrations, Honors/Awards, etc.**

V. Parent Information and Opportunities

- #### **A. Parents and families will receive ConnectEd messages, written notice, emails, and/or mailings for:**
1. Timely information about Title I Part A Programs
 2. School performance profiles
 3. Assessment results of their child's performance
 4. A description and explanation of the curriculum, assessment forms, and proficiency levels and state standards.
 5. Opportunities for regular meetings to participate in decision making
 6. Timely responses to suggestions and questions raised by parents
 7. Reasonable access to staff, opportunities to volunteer and participate in child's class

VI. School-Family Compact

A. Compact will be disseminated during the Title I Annual Meeting

B. Compact on google drive and website

VII. Building Parent and Family Engagement Capacity

A. Briefly discuss how you will address the following:

1. Open door policy, support staff, EL staff and administration will be available to assistance Parents in understanding performance standards, assessment, Title I, monitoring their child's progress and participating in decisions relating to the education of their child
2. Workshops will be available to all parents
3. Ongoing in-service through PLCs will help to educate teachers and other staff to work with parents
4. All activities will be inclusive of parents
5. Staff will work to recruit and build partnerships with community-based organizations and business
6. Conduct other activities as appropriate and feasible that is designed to help parents become full partners in the education of their child
7. Ensure that information related to parent involvement is sent home in the language used in the home - translate materials (EL Department)

VIII. LEP and Disabled Parents and Families

A. Utilization of the ML Committee Chairperson and CMS ML Liaison

IX. Reservation of Funds: Not less than 1% of the LEA's allocations SHALL be reserved to carry out parent and family engagement activities, including family literacy and parenting skills. (95% of this allotted to individuals Title I schools)

A. Funds have been designated (HS - \$633.60; MGLA - \$1,545,20)

B. Parents and staff will collaborate as to the usage of funds available.

X. Parent/Family Requests

A. Utilization of current staff and CMS resources will be needed to meet parent/family requests..

XI. Annual Evaluation

A. Survey will be developed and distributed to all parents for their input/assessment of the MGLA program.

XII. Other Parent and Family Engagement Practices (School may include the following).

A. Describe how your school addresses the following, **only** if practices are part of your schoolwide plan.

1. Involve parents/families in the development of training for teachers, principals and other educators
2. Provide necessary literacy training
3. Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care cost
4. Train parents and families to enhance the engagement of other parents
5. Arrange school meetings at a variety of times or conduct in-home conferences for those unable to attend in school activities
6. Adopt and implement model approaches to improving parent and family engagement